The **ANNUAL MEETING** will be

held at the Kennet Valley Hall on

**Monday 13th** **May 2024** at **7pm.**

Members of the Public will only be permitted to participate for a maximum of 15 minutes at the start of the meeting.

**Public Participation – Questions and comments from the public.**

##### AGENDA

1. **ELECTION OF CHAIR**

###### APOLOGIES FOR ABSENCE

To receive, and consider for approval, apologies for absence and reasons given.

1. **CO-OPTION**

To Co-opt a new member onto the Parish Council.

1. **DECLARATION OF ACCEPTANCE OF OFFICE**

All councillors are reminded of the requirement to register their disclosable pecuniary interests and (if applicable) those of their spouse/civil partner/person with whom they are co-habiting as if they were their spouse or civil partner. This must take place within 28 days of the member’s appointment.

1. **ITEMS TO BE TAKEN IN PRIVATE SESSION**

To determine which items, if any, on the agenda should be taken with public excluded.

1. **DECLARATIONS OF INTEREST & DISPENSATIONS**

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Kennet Valley Parish Council’s Code of Conduct.

1. **ELECTION OF VICE CHAIR**
2. **APPOINTMENTS TO OTHER POSITIONS:**
* **Planning Committee:** Chair & all councillors
* **Parish Assets Working Group:** Chair, councillors from Lockeridge, West Overton & Fyfield
* **Rights of Way:** Councillor representatives
* **Traffic/Police Working Group:** Chair, 3 councillors & representatives
* **Civil Emergency Working Group:** Chair, 2 councillors & representatives
* **Finance Committee:**  Chair, Ex Officio - PC Chair & V Chair, PA Chair & 2 councillors
* **Legal:** Councillor representative
* **Staffing Committee:** Chair & 2 councillors
* **Communications Working Group:** Chair & 3 councillors
* **KVH:** Councillor representative
* **School:**  Councillor representatives
* **MAB:**  Councillors to rotate
* **Avebury WHS Steering Group:** Councillor representatives
1. **MINUTES OF THE PREVIOUS MEETING**

To approve and authorise the minutes of the meeting of the Council held on 11th March 2024 and the Extraordinary General Parish Council Meeting held on 22nd April 2024.

1. **REPORTS**

Reports are taken as read. An opportunity to ask questions on the reports and to receive any further updates.

1. **CLERK’S REPORT**

To receive a report from the Clerk with updates on any outstanding issues and to provide dates for the Council Meetings in 2025.

1. **PARISH ASSETS**

Bins.

Peacock Field equipment.

1. **PLANNING**

**To review and comment on application: PL/2024/02825 - West Bailey, Lockeridge, Marlborough, SN8 4ED for the construction of a stable block of three stables and a tack room for the accommodation of privately owned horses. See attached Design & Access Statement and building plan.**

1. **FINANCE**

 To confirm the Clerks expects her annual income to be below the current tax threshold for PAYE.

To remind Councillors of their need to inform the Monitoring Office of any gifts over £25.

To approve payments of outstanding and retrospective BACS.

WALC membership – to consider whether to remain a member.

Bin contract.

Budget review proposal to include Withy Beds project, revised legal fees, SSEN grant, Peacock Field & bin emptying contract.

Tribunal costs – to discuss the financial implications of attending the tribunal hearing.

1. **COMMUNICATIONS**

Items for UKN inclusion

1. **AGENDA ITEMS FOR THE NEXT MEETING - 24th JUNE 2024**

AGAR,Budget, review of Code of Conduct and to fill appointments to positions not filled at this meeting.

**PRESS AND PUBLIC ARE WELCOME TO ATTEND**