The **Parish Council Meeting** will be

held at the Kennet Valley Hall on

**Monday 7th** **November 2022** at **6.30pm.**

Members of the Public will only be permitted to participate for a maximum of 15 minutes at the start of the meeting.

##### AGENDA

**Public Participation – Questions and comments from the public.**

###### Apologies for absence

To receive, and consider for approval, apologies for absence and reasons given.

1. **Declarations of Interest & Dispensations**

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Kennet Valley Parish Council’s Code of Conduct.

1. **Items to be taken in private session**

To determine which items, if any, on the agenda should be taken with public excluded.

1. **Minutes of the previous meeting**

To approve and authorise the minutes of the Meeting of the Council held on 5th October 2022.

1. **Reports**

Reports are taken as read. An opportunity to ask questions on the reports and to receive any further updates.

Verbal report on the recent AONB meeting.

1. **Clerk’s report**

To receive a report from the Clerk.

* WALC AGM
* Play area signage
* Peacock Field
* Health & Wellbeing Group – to consider adding to Other Bodies from January.
* Councillor email addresses & Councillor information

1. **Policies**

To update the Staffing Committee terms of Reference

To update the Standing Orders

1. **Parish Assets**

Jubilee tree planting - to agree a date.

Maps of villages to aid delivery drivers.

EV charging points – to consider possible locations and funding application.

1. **Cost of Living Crisis**

Update following Wiltshire Council presentation & signposting to support.

1. **Rights of Way**

To discuss footpaths requiring maintenance.

Parish Steward Scheme – increased provision.

1. **Staffing Committee**

To approve the amendments to the Clerk’s revised Contract of Employment and minute its signing.

To minute the Clerk’s annual appraisal has taken place.

1. **Other Bodies**

Kennet Valley Hall - memorial trees.

1. **Finance** 
   * To approve payments of outstanding and retrospective BACS.
   * Consider donation to Red Cross for provision of First aid Training
   * Review the current expenditure for 2022/23
   * Consider the Tax Base for 2023/24 if available
   * Consider the draft budget for 2023/24
   * Set the Precept for 2023/24
   * Review the Asset Register & Risk Assessment
2. **Communications**

Items to be considered for inclusion in the November edition of Upper Kennet News.

* Winter tips
* Councillor vacancies
* Safe/warm spaces

1. **Agenda items for the next meeting on 7th November 2022**

* Coronation - ideas
* Annual Parish Meeting – format and speaker

**PRESS AND PUBLIC ARE WELCOME TO ATTEND**