**FYFIELD AND WEST OVERTON PARISH COUNCIL 2 – 2018/19**

Minutes of the **PARISH COUNCIL MEETING** held on the 9th July 2018 at 7.00pm in the Kennet Valley Hall.

**Present:** Cllr N Fisk, Cllr G Emberlin, Cllr J Drew, Cllr R Green, Cllr D Woolley, Cllr S Nichols, Cllr J Turner & Cllr A Baring.

**Apologies:** Cllr A Miller, Cllr L Davies & Tyler Bathe (Innov8Sportz).

**In attendance:** S Roberts (Clerk), Unitary Cllr J Davies, one parishioner & J Bowley.

**Declarations of interest:** None

**Dispensations:** None

1. **MINUTES OF THE PREVIOUS MEETINGS:** The minutes of the Annual General Meeting, Extraordinary General Meeting and Annual Parish Meeting were approved and signed.
2. **LOCKERIDGE YOUTH CLUB – Jenny Bowley (JB Youth Services)**

 Innov8 Sportz and JB Youth Services have been running a mobile youth club for six months in four villages. Each village has had a possible six sessions in this time funded by Marlborough Local Youth Network as part of the Area Board.

 How did it go?

 Lockeridge sessions have been very well attended after a very slow start.

1. Session one was sport- six participants
2. Session two was drumming- eight participant
3. Session three was cooking- twenty participant
4. Session four was graffiti- nine participants
5. Session five was sports – thirteen participants
6. Session six was a party- sport and food- fifteen participants

 Positives

 The community really got behind this project, it was clear there was both word of mouth and standard advertising happening to encourage young people to attend.

 The young people attending were a mix of male and female aged 11-15. All reported to enjoy the sessions and have more in the future. Many mentioned that the activities were great and staff fun and welcoming. There were twenty- seven separate young people attending over the course of the project. Here are two quotes from the evaluation;

 *“I need more of this, soooooo great and fun I love it!!!!!!!!!!!!!!!!!!!!!!!!!!”*

 *“Thank you to all those who have helped and I have enjoyed this very much I want this to continue as this is very good and fun”*

 Negatives

 Three young people commented in the evaluation that they wanted the sessions to be run twice a month. From an organisers perspective this group ran really well with no negative issues.

 What next?

 The young people attending are very keen for this project to continue, and they felt there was little else for this age group in the village. One young person commented that the age range should be age ten plus, others felt it should be school years seven to eleven. We would suggest the Parish Council look at a variety of provision options with a group of volunteers overseeing the project.

 The Clerk advised she is in the process of applying for further funding from the Marlborough Youth Network and also the Tesco Bags for help scheme in order that the Youth Club could continue in it’s current form for the next year to start back in October. A Working Group will need to be set up by the PC initially to facilitate the Youth Club and would consider issues including a sliding scale for charges. **Action Clerk & PC**

1. **MATTERS ARISING FROM THE MINUTES**
* Knights Close Play Area in West Overton - a working group has been formed and a meeting is due to take place shortly.
* Parish website - a meeting has now taken place with the web designer, the new website domain name will be fwoparishcouncil.org.uk

The Bell, traffic speed and safety issues on the A4, the Bell had been contacted for additional support for the proposal. A speed monitoring exercise took place on the 22nd June and further exercises are planned but to date there have been no instances of excessive speeding reported. The Parish Council supported the request to progress this issue to CATG; specifically to request Wiltshire Council to;

1. consider the Fyfield - West Overton A4 traffic issues as part of the World Heritage Site Management Plan
2. commence a detailed site study as Phase 2 of the wider A4 traffic safety programme in the location of the World Heritage site.
* Peacock Field at West Overton – negotiations are proceeding slowly with Jason Lewis with regard to the PC’s agreement to accept the offer from the Maude Family Trust to purchase a portion of the field.
* KVH teen shelter – Cllr R Green has finished the repairs to the roof but reported the shelter seemed unsteady; he will carry out further investigations. **Action R Green**
* The Clerk met with the WC contractor with regards to the new litterbin at the bus shelter in West Overton, it would be slightly cheaper to install at this location. The existing bin can be relocated, the emptying cost would be £2.50 per empty and we could choose to have this emptied fortnightly if required. The Council agreed to go ahead with the replacement bin and to relocate the existing one to Lower Fyfield. **Action Clerk**
* An advert has been placed to request volunteers to carry out the grass cutting at Knights Close and footpath strimming. One volunteer has come forward and another resident of the village has offered the use of a petrol mower.
* Defibrillators – there would need to be a total of four defibrillators to provide for the needs of the whole Parish and all would require an electricity supply. The Parish Council does not have sufficient funds to purchase these this year but it was decided additional funding, grants and individual donations should be investigated. The Who’da are happy to have one unit and the PCC have been contacted about the possibility of having a unit in the entrance to the church at Lower Fyfield. The West Overton Unit could be housed in the bus shelter but a safe position for Upper Fyfield has not yet been identified. A request for financial support for the proposal is to be put in the UKN. **Action Clerk & A Baring**
* Sarsen House - concerns about the dangers caused by car parking at this location have been expressed. Cllr N Fisk has discussed the situation with the manager at Sarsen House. They are currently using a lot of agency workers and therefore finding it difficult to manage the situation at present.

All other matters arising are covered under the headings below.

1. **TRAFFIC/ROAD SAFETY/POLICE (JT)**

 The virtual pavement in Lockeridge is now in situ and has been received positively by local residents.

 A single white gate still needs to be placed at the Clatford Road entrance to Lockeridge with the village name and 20mph displayed.

 A further request for a metro count in Lockeridge will be made in September once the virtual pavement has been in place for 3 months. **Action J Turner**

 Church Hill in West Overton – following the results of the metro count a request has been submitted to CATG for signage warning of the blind bend and also of horses and pedestrians in the road. It was noted that this road would now be eligible for 20mph. One parishioner present spoke in support of the additional signage and highlighted the dangers for pedestrians on the road. She then left the meeting.

 The last CATG took place on June 21st to which Cllr J Drew attended. A site meeting has been arranged with Steve Hind to look at Church Hill. **Action J Drew**

The surveys for the freight management request for C38 Lockeridge to Alton Barnes are expected to take place during the summer.

 The Lockeridge Traffic Group continued to investigate means of speed enforcement including ANPR for which a meeting with the Police and Crime Commissioner for Wiltshire was required.

 Bayardo Farm – a formal request has been submitted for warning markings on the road at the approach to the sharp bend in the road at SN8 4DU. The Parish Council agreed to support the request to go forward to CATG. **Action J Turner**

The Avenue at West Kennett – the Avebury Transport Group held an exhibition setting out all their future plans for Avebury and Beckhampton at the Kennet Valley Hall on 25th May from 4 – 8pm. The opinions were collated and the ATG have indicated they are still keen to progress with the idea of closing the Avenue as part of the traffic calming measures. It was agreed Cllr N Fisk should write to the new Chair of Avebury PC and also to Cllr Nick Fogg at Wiltshire Council to offer our support for a joined up approach and offering our commitment to traffic calming on the A4 from Beckhampton to Fyfield but to make it abundantly clear that we do not support the proposed closure of the Avenue at West Kennett. **Action N Fisk**

The Avebury Parish Council agreed to request CATG to proceed to the next phase of the Beckhampton roundabout plans and to embark on a 4- stage plan. The second phase, which covers the Sanctuary and east to the A4, would involve the establishment of a joint Working Group between the 2 Parishes with a main focus on safety and speed issues and mutual support to tackle our shared traffic issues.

 Please see attached full report on the 50mph speed restrictions on the A4 from Beckhampton to Fyfield, which includes in depth details of all the access points to the A4.

 Two further requests need to be put forward to CATG, one for a Stop sign at the junction in West Overton just passed the Manor Farm house entrance and the other for parking restrictions to be imposed directly in front of the Fyfield filling station. **Action J Turner**

Cllr J Turner attended the **Wiltshire Council Highways meeting on 23 May 2018,** which highlighted a severe reduction in service levels in the next financial year. Adrian Hampton will be issuing an Option Paper later this year to give clarification on exactly which areas will be affected. Unitary Cllr J Davies offered to request details of the paper to be given prior to November when the Parish Councils set their precept for the following year. The Council agreed to call a public meeting to ask residents which service levels were most important to them. **Action J Davies, N Fisk and Clerk.**

*Please see full Traffic and Highways reports attached.*

1. **COMMUNITY WIFI/TELECOMMUNICATIONS (JT, SN & AM)**

The Community Wi-Fi is now successfully up and running at the Who’da but the supply of free Wi-Fi kits has now run out. If there is sufficient enthusiasm for more and households willing to host the boxes the Parish Council will consider requesting funding from the Marlborough Area Board.

 There is still considerable enthusiasm in the villages for the provision of a mobile phone mast. Cllr A Miller was not present at the meeting to provide an update on the situation. N Fisk agreed to request one. **Action N Fisk**

Some Parishes have had a box installed by Vodafone to provide some coverage in small villages; further enquiries would need to be made into this option. **Action A Miller**

1. **PARISH ASSETS (GE)**

The lease for Knights Close has not yet come back from Aster but we expect the transaction to be completed in the next few days. Once complete the issue of grass cutting will need to be raised again with the possibility of a more joined up approach to all areas. **Action G Emberlin & Clerk**

The swings at Fyfield are constantly covered in bird muck, at present a long-term solution cannot be found.

1. **PLANNING (DW)**

The application to the Land Registry for the Dene has been resubmitted and is now progressing.

1. **CONSERVATION (RG)**

Nothing to report.

1. **RIGHTS OF WAY (LD)**

Nothing to report.

1. **EMERGENCY RESPONSE (JT)**

The team are currently checking their winter provisions and salt bin levels and additional supplies (free of charge) would be requested from Wiltshire Council.

 A simulation exercise is planned for the autumn.

 Winter advice and tips in the UKN will resume at the end of summer.

 **Action J Turner**

1. **WEBSITE (NF, JT & Clerk)**

Following a successful meeting with the web designer we now have an idea of how the new website will look. A further meeting will need to take place to fully populate the website.

1. **REPORTS FROM OTHER BODIES**

 **Marlborough Area Board**

The next meeting will be held on Tuesday 23rd July; Cllr N Fisk has agreed to attend. **Action N Fisk**

Please see separate report.

 **Kennet Valley Hall (NF)**

 Nothing to report.

 **Kennet Valley School (SN)**

It was agreed a representative from the school should be invited to the next meeting and they should be asked to submit reports. **Action J Turner**

 **Avebury World Heritage Site Steering Group (SN & DW)**

Please see traffic section above.

1. **FINANCE (NF & RFO)**

 The accounts for the year to July 2018:

 Balance carried forward from last year: £5919.62

 Total receipts for the year to July 2018: £9958.28

 Total payments for year to July 2018: £4494.10

 The available (cash book) balance at 6 July 2018: £11383.80

 Sign Cheques:

The following cheques and invoices were approved & signed:

S Roberts Clerk expenses Apr – May 2018 1176 £33.96

S Roberts – Website – Krystal Hosting 1176 £95.99

S Roberts Clerk salary Apr - May 2018 1177 £781.73

A Baring – refreshments APM 1178 £28.77

R Green – Teen shelter repairs KVH 1179 £110.00

Friends of The Ridgeway – donation APM 1180 £25.00

W R Rammage – Fyfield grass cutting 1181 £200.00

S Stedman – Internal Audit 2017/18 1182 £100.00

Upper Kennet News – inclusions 1183 £100.00

Fyfield & West Overton PCC – use, light & heat 1184 £100.00

1. **CORRESPONDENCE**

An email has been received from Wiltshire Council advising of the new recycling collection changes. From the end of July you will now be able to add plastic trays, cartons, tubs and yogurt pots to the blue-lidded bins. Unfortunately they are still unable to recycle black plastic or plastic wrap.

1. **A.O.B.**

The WW1 Centenary plans are progressing well. It has been agreed to add the fallen from East Kennett to the copse of trees. The trees have now been requested from the Woodland Trust and the mix has been specifically chosen to benefit insects and also for ease of maintenance. The group will require approximately £120 for labour costs. The group are hoping to find a living relative to one of the fallen to plant one of the trees. It was agreed to put the event on the agenda for the September meeting. **Action Clerk**

 The meeting closed at 9.15pm

 This is the last page of the minutes.

**PLEASE NOTE**

The next Parish Council meeting will be held on Monday 17th September 2018 at 7pm in the Kennet Valley Hall.